JOB COST FOR CAPITAL PROJECT TASKS

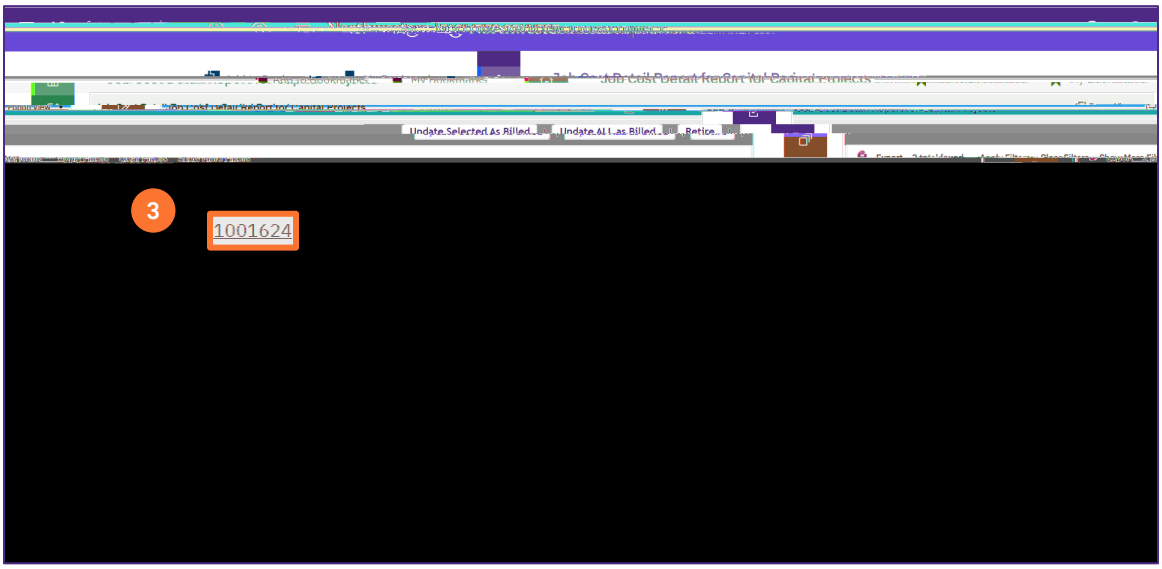
From the **Facilities Connect Home Screen**:

Click on **Job Cost Detail Report for Capital Projects.**

JOB COST FOR CAPITAL PROJECT TASKS

DIRECTIONS:

3 Click on the **Project ID** to review the entry.



4 Upon clicking, the **Job Cost** record opens in a new window:

4 Click on "**X**" when review is completed.

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